



STONEBRIDGE Condominiums

Sump Pump preventive maintenance guide

It is very important to ensure that both sump pumps in your basement are working properly to ensure/minimize the risk of flooding. These instructions will help you to verify that they do work properly and protect from water infiltration.

1. First locate the plastic or metal cover that covers the well where both sump pumps are installed. Normally at the bottom of your basement stairway or under the stairway.
2. Remove the cover by unscrewing 4 screws and look inside to see the water level, if it is close to the top contact your caretaker immediately. If not, carry on with the verification.
3. There are two different types of pumps, one with a float attached to it and one with none. You can verify both types by adding enough water inside the well to see if the pumps will start or;
 - a. Reach inside and lift the float of each pump one at a time, they should start as soon as you lift them straight. Ensure that you replace them down and not obstructed by any cables.

b. If there are no float, located where the pumps are plugged in (make sure to re-plug the same way) and separated them, then plug them one at a time. You should hear them working, re- connect them the same way they were.

This preventative maintenance should be conducted once a month, especially during heavy rainfall.

If you have any questions or need assistance please contact the site manager, Mark at 780-716-7723